

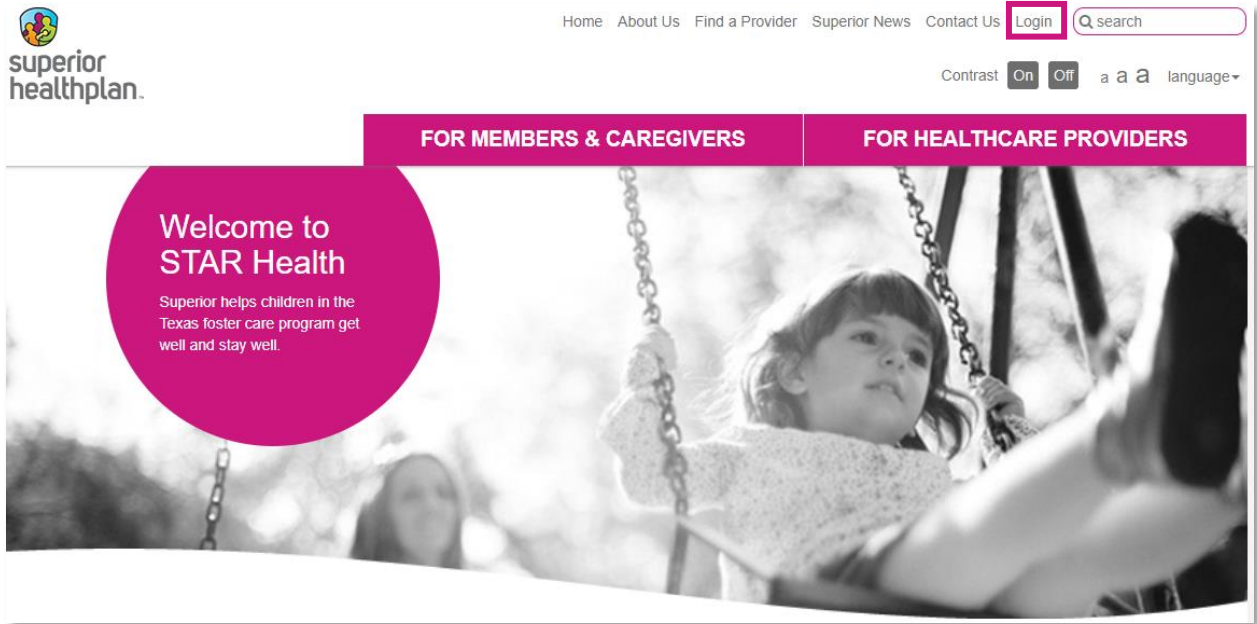
Health Passport Account Setup Guide

Secure Provider Portal

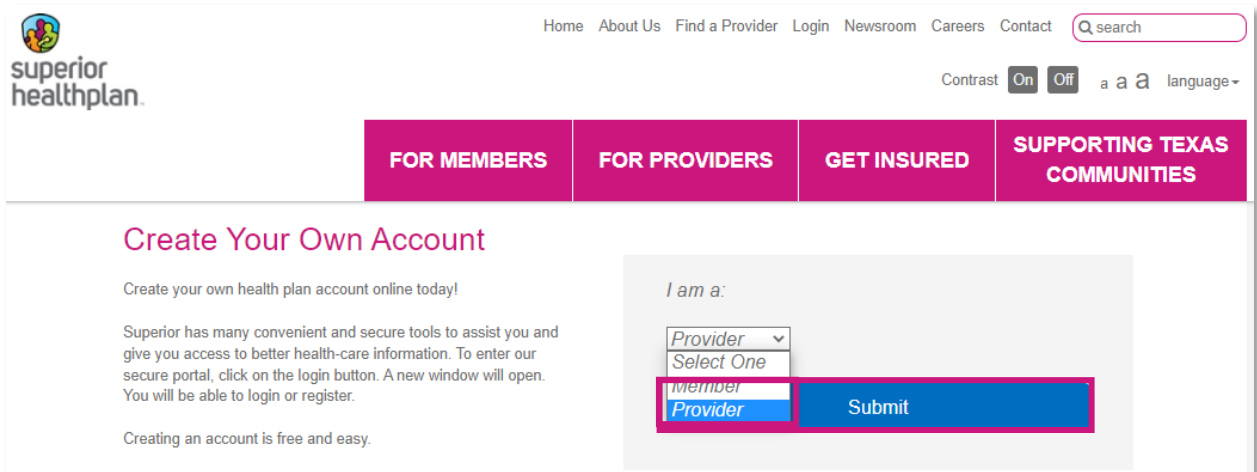


To create a Health Passport account using [Superior's Secure Provider Portal](#) please follow the steps below:

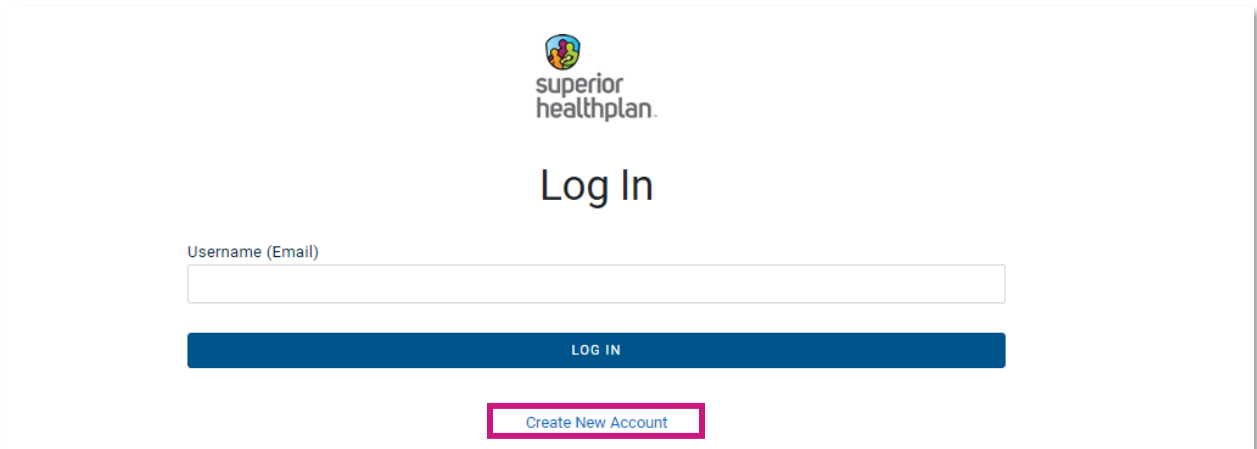
1. Go to [FosterCareTX.com](#) and select **Login**.



2. In the drop down select **Provider** and click **Submit**.



3. Click on **Create New Account**.



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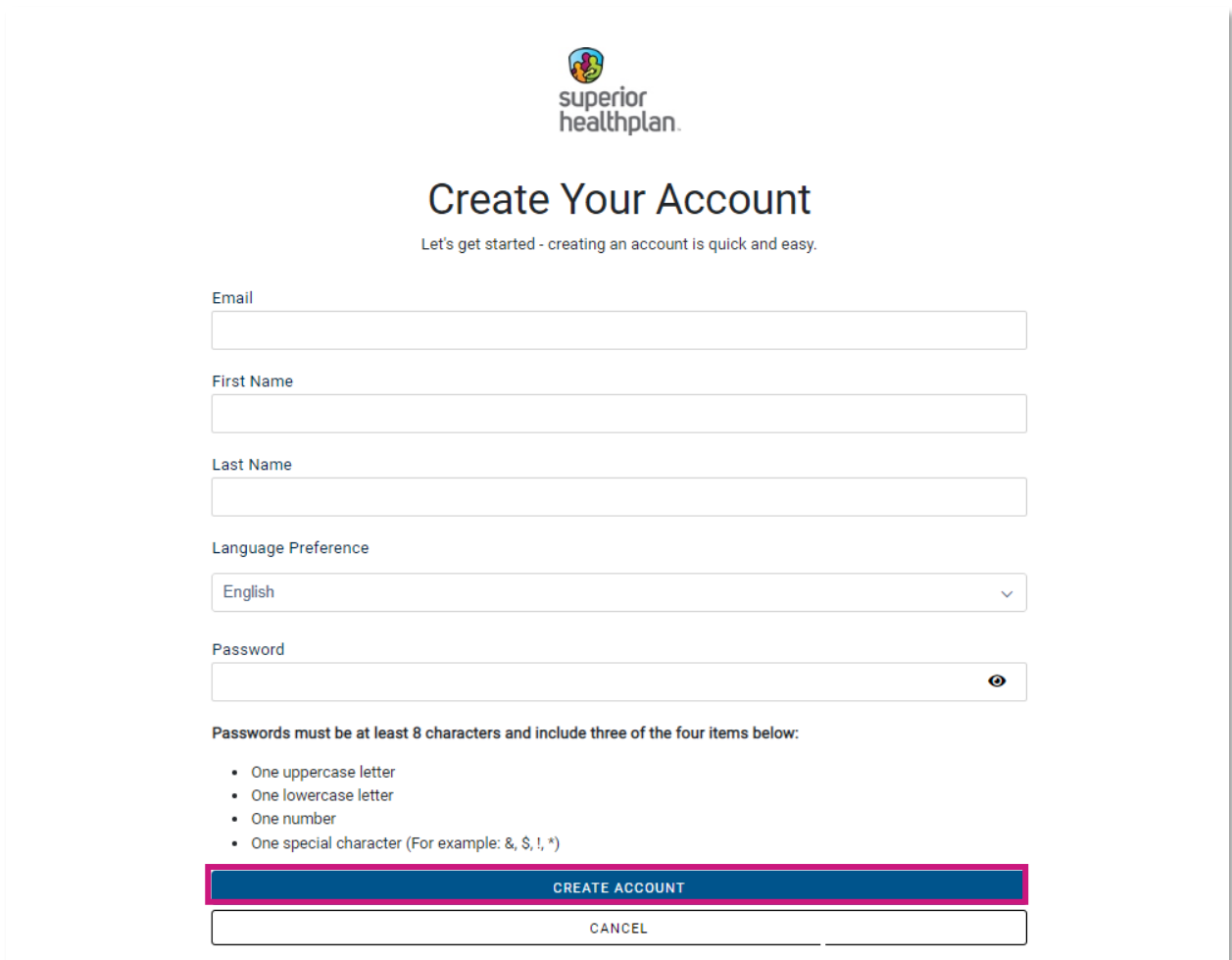
Log In

Username (Email)

LOG IN

Create New Account

4. Enter your information in the required fields. Make sure your name is entered exactly as it is displayed on IMPACT. Click on **Create Account**.



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Create Your Account

Let's get started - creating an account is quick and easy.

Email

First Name

Last Name

Language Preference

English

Password

Passwords must be at least 8 characters and include three of the four items below:

- One uppercase letter
- One lowercase letter
- One number
- One special character (For example: &, \$, !, *)

CREATE ACCOUNT

CANCEL

5. After submitting your information, the screen will display the following message asking you to check your inbox for the activation email.

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Create Your Account

We've sent you an email to activate your account.

If you don't see the email in your Inbox, check your junk mail folder. Also, look in your spam, social, or other folders. If you still don't see the email, please click the **Resend Email** button below.

RESEND EMAIL

Need Help? [Contact us](#)

single password  reliable security
EntryKeyID

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6. Go to the email you utilized to create your account, and open the email from no-reply@mail.entrykeyid.com. Click on **Activate Your New Account** within the activation email.


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Hello,

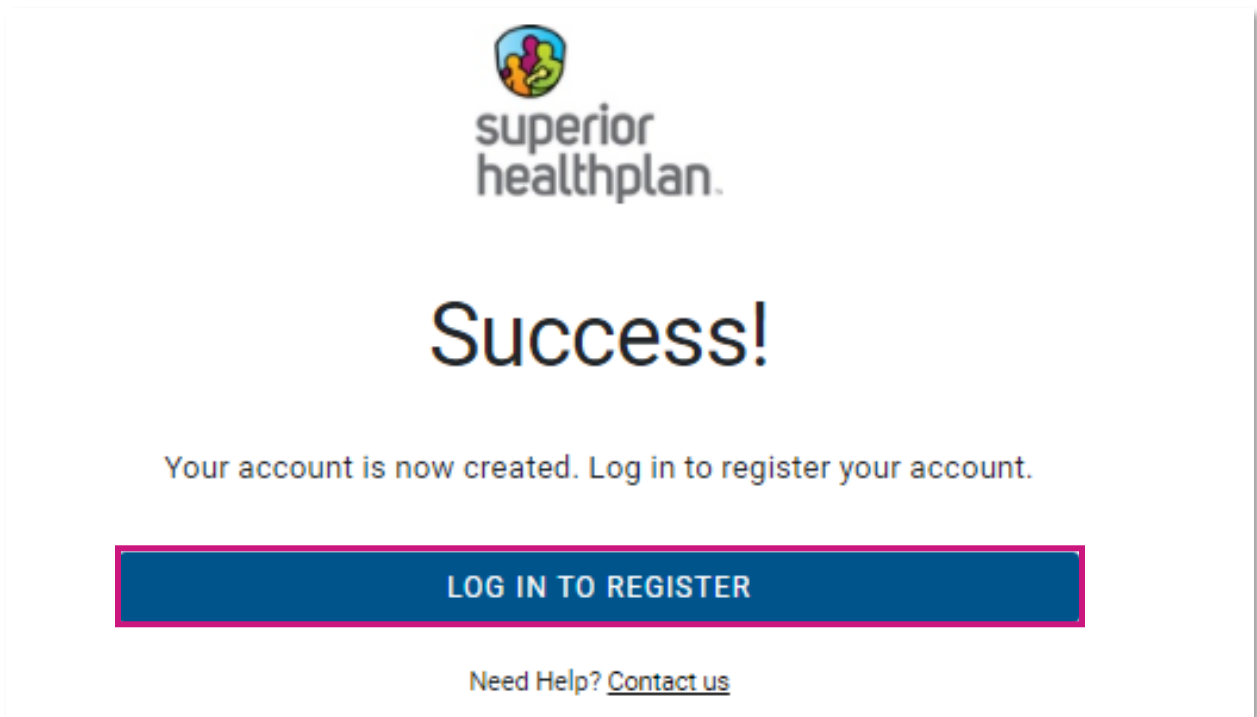
An account has been created for you. Click this button to activate your new account.

[Activate Your New Account](#)

If you did not make this request, [contact us](#). Please do not respond to this email.

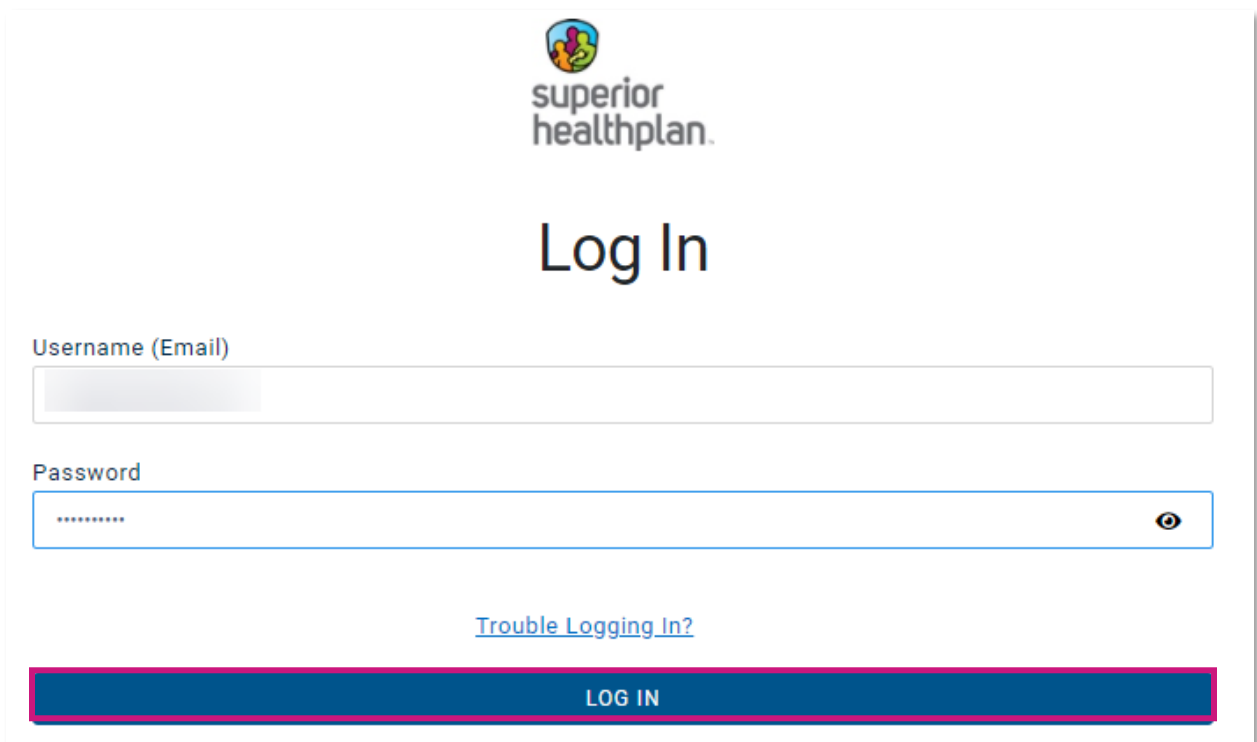
 single password **EntryKeyID** reliable security
[Help](#) [Privacy Policy](#) [Terms of Use](#) © 2021 Centene

7. You will be re-directed to the portal, and the **Success** window will populate. Select **Log In To Register**.



The image shows a success message from Superior Healthplan. At the top is the Superior Healthplan logo, which consists of a circular icon with three stylized human figures in blue, green, and red, followed by the text "superior healthplan." in a sans-serif font. Below the logo, the word "Success!" is displayed in a large, bold, dark blue font. Underneath, a message reads "Your account is now created. Log in to register your account." in a smaller, dark blue font. A prominent blue button with white text and a red border says "LOG IN TO REGISTER". At the bottom, there is a link that says "Need Help? [Contact us](#)".

8. Enter your **Username (Email)** and **Password** and select **Log In**.



The image shows a login form from Superior Healthplan. At the top is the Superior Healthplan logo, which consists of a circular icon with three stylized human figures in blue, green, and red, followed by the text "superior healthplan." in a sans-serif font. Below the logo, the words "Log In" are displayed in a large, dark blue font. There are two input fields: the first is labeled "Username (Email)" and contains a greyed-out placeholder; the second is labeled "Password" and contains a series of dots, with a small eye icon to its right for toggling visibility. Below the password field is a link that says "[Trouble Logging In?](#)". At the bottom, there is a prominent blue button with white text and a red border that says "LOG IN".

9. Complete the **Provider Registration** form and click **Submit**.
- Ensure **Impact Person ID (PID)** and **Zip Code** are entered exactly the way they are displayed on IMPACT. To avoid errors do not copy and paste information.

Provider Registration

Enter your account details to complete your registration

Select your registration type:

Medical/Behavioral Provider

Dental/Vision Provider

Foster Care Member, Medical Consenter, Foster Parent,
DFPS Staff, RTC/CPA Staff, CASA Staff, SSCC

Impact Person ID (PID) ?

Zip Code

Business Phone

Fax Number

SUBMIT

CANCEL

For assistance, you may contact the [Health Passport Help Desk](tel:1-866-714-7996) at 1-866-714-7996 or by email at TX.PassportAdministration@superiorhealthplan.com.